

CARBON COUNTY BOARD OF COOPERATIVE HIGHER EDUCATION SERVICES

Board Minutes

The Carbon County Board of Cooperative Higher Education Services (BOCHES) held its regular monthly meeting on August 25, 2022, at 3:30 p.m. in Rawlins, Wyoming.

Roll Call

Board members present: Rick Greene, Pam Thayer, Mike Mann, Matt Feldmann and via Zoom: George Eckman.

Others present: Jennifer Moore, Shelly Collier, Karen Webster, Janet Garcia, RYANNE MIKESSELL, Roberta Corson, Barb James, and Mike Young.

Agenda

Rick Greene made the motion to accept the agenda. The motion was seconded by Mike Mann and passed.

Public Comments, Presentations & Reports

None

Consent Agenda

Mike Mann made the motion to approve the minutes for the July 28, 2022 meeting, Treasurer's Report, and Accounts Payable for August 2022. The motion was seconded by Rick Greene and passed.

Executive Session

None

Action Items

- A. Rick Greene made the motion to approve the surplus list of miscellaneous office furniture and equipment for Rawlins and LSRV. The motion was seconded by Mike Mann and passed.

Discussion

- A. LSRV Open House: RYANNE will be gone for the proposed date of the open house in LSRV, some new dates to consider are October 11th, 12th, and 13th. After some discussion of schedules and dates it looks like October 13th will work the best for most of the staff and board for the new open house date for LSRV. Jennifer and RYANNE said that they would also like to organize a listening session for residents during the open house.
- B. Honoring Christy Stocks: The board and staff talked about different options on how best we could honor Christy. Ideas that were discussed: naming the building after Christy, which would add signage to the outside of the LSRV CCHEC building. Mike talked about having a large shadow box inside of the building with Christy's history with CCHEC. Pam suggested a sculpture or statue that could move with CCHEC if they move or get a different building. The statue/sculpture could be of Christy reading to small children. A tribute bench for the garden was also suggested. All great ideas and most liked the statue/sculpture and bench ideas the best.

Directors Report

Jennifer thanked the board for the discussion about options for honoring Christy Stocks. Jennifer welcomed and congratulated RYANNE MIKESSELL on her new position as the LSRV Education Center Coordinator. The LSRV Community Engagement Coordinator position is now open in Baggs and

will close in a couple of weeks. Jennifer mentioned that we are still looking for an automotive instructor. We started the year with a long-term sub who is interested in being the permanent auto instructor.

Western Wyoming Community College representatives have driven to Rawlins for a couple of meetings recently. The first was an event at Mukwano coffee which invited the public for a cup of coffee and to learn more about Western. The second was a meeting facilitated by Jennifer with Nursing and Outreach Staff from Western and the Hospital regarding the nursing program and how we could work better together to help recruit more students into the program. It was a positive meeting.

To finish Jennifer reported that 2 C.N.A students passed their exams for licensing.

Staff Reports

Shelly told the board about our last staff meeting. At the meeting Jennifer asked each staff member what they were most excited about for the new school year. The overwhelming response was that they were excited with the new changes and the positivity moving forward. Shelly wanted to share this with board. Shelly congratulated Ryanne on her new position and welcomed Roberta as a permanent employee.

2022-2023 Tax Income: we have received 5% of estimated taxes from Carbon County compared to 1% in previous years. We have received \$29,965.28 in August for July's revenue on our general mils, \$24,387.79 of that was from monthly mineral tax payments. We have received 14% of estimated taxes from Sweetwater compared to 0% in previous years. We received \$9,818.14 in August for our general mils and we usually don't receive anything in July for August. Lastly, Shelly said that she is working on the F-32 survey and preparing for the audit which will be in September in conjunction with CCSD#1.

Janet reported that fair week was a good opportunity to tell the community about upcoming classes and give out CCHEC merchandise. The rebranding process is done, Janet thanked everyone that was involved in helping to pick what best represents the mission and vision of CCHEC. The silent auction featuring the dog kennel, desk, wood/metal table, metal bench, and the shed will be going live next week. In preparation for the open house/meet and greet Janet will reach out to Bigfoot 99 to do a story which includes information on our strategic plan and an interview with Jennifer.

Fall programming is underway, we have pulled in around 70 registrations for our upcoming fall/Halloween paint night. Some upcoming classes that will be offered include: make and take rustic bookshelf with Gerald Snodrass, Getting Ahead, and several health science classes. Community partners have been reaching out for student-built projects and Janet is excited to be helping students with this process.

Cory let the board know that she has been busy learning and doing the fall registration process with Jennifer's guidance. The fall Western classes have started. One person recently finished their High School Equivalency and several students at the jail are nearing completion.

Ryanne reported that k-12 classes started this week in the valley. Some upcoming classes at the LSRV campus include: GPS basics with Kim Olsen, social security basics, an avalanche class, gold prospecting, calligraphy, and a class with community seniors passing down recipes to make a cook book.

Board Comments

Mike said it's an exciting time at higher ed. Mike also liked the way Jennifer took the pulse of her staff at first meeting of the new school year. Mike asked Janet if we would consider a mobile idea

for art classes. Janet said it was an interesting idea. Pam mentioned that there may be vehicles at the rec center that we might be able to use.

Pam congratulated Ryanne on her new position and said the new brand is very exciting. Pam had a good conversation with Quriss Romero and thought Western could benefit from hearing her story.

George liked all the ideas on how to honor Christy Stocks and he offered his full support for any of them.

Matt likes the new logo and would love to have a sweatshirt with the new logo. Jennifer replied and said that we also wanted to have something for the board members and will be in touch with some options.

Next Board Meeting Date

The next meeting is scheduled for Thursday, September 22, 2022. This meeting will be at 4:00 p.m.

Adjournment

Rick Greene made the motion to adjourn. The motion was seconded by Pam Thayer and passed.

Matt Feldmann, Chairperson

Rick Greene, Clerk

Karen Webster, Executive Assistant